

Arizona Secretary of State  
Public Services Division  
Certified Original Rules

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Code Chapter: 02

Title: Education

Chapter: State Board of Education

Date/Year filed with the office:

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Year

Month

Day

Rule Number: R16-03

Archive Notes:

R16-03

SECRETARY OF STATE

2016 JAN -6 PM 4:01

FILED

**MEMORANDUM**

**TO:** Rhonda Paschal, Code Editor  
Secretary of State's Office

**FROM:** Dr. Karol Schmidt, Executive Director  
State Board of Education

**RE:** Posting and Publishing State Board Rules

Ms. Paschal:

Pursuant to A.R.S. § 41-1005(F) the State Board of Education is exempt from the rulemaking procedures. However, to better serve the public the Board wishes to continue publishing its rules in the Arizona Administrative Register.

The State Board is submitting the enclosed rule package for posting and publication which includes a Notice of Exempt Rulemaking, Agency Receipt, Agency Certificate and the Rule, both in paper and electronic form.

If you have any questions in this regard, please feel free to contact our office. Thank you.

R16-03

SECRETARY OF STATE

2016 JAN -6 PM 4:01

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**AGENCY RECEIPT**

**NOTICE OF FINAL EXEMPT RULEMAKING**

**1. Agency Name:**

Arizona State Board of Education

**2. The Subchapters, if applicable; the Articles; the Parts, if applicable; and the Sections involved in the rulemaking, listed in alphabetical and numerical order:**

**Subchapters, Articles, Parts and Sections**  
(in numerical order)

**Action**

R7-2-302.05	Renumber
R7-2-302.05	New Section
R7-2-302.06	Renumber
R7-2-302.07	Renumber
R7-2-302.08	Renumber
R7-2-302.09	Renumber
R7-2-302.10	Renumber
R7-2-302.10	New Section



R16-03

SECRETARY OF STATE

NOTICE OF FINAL EXEMPT RULEMAKING

2016 JAN -6 PM 4:01

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

FILED

ARTICLE 3. CURRICULUM REQUIREMENTS AND SPECIAL PROGRAMS

PREAMBLE

1. Article, Part, or Section Affected (as applicable) Rulemaking Action

R7-2-302.05	Renumber
R7-2-302.05	New Section
R7-2-302.06	Renumber
R7-2-302.07	Renumber
R7-2-302.08	Renumber
R7-2-302.09	Renumber
R7-2-302.10	Renumber
R7-2-302.10	New Section

2. Citations to the agency's statutory rulemaking authority to include the authorizing statute (general) and the implementing statute (specific), and the statute or session law authorizing the exemption:

Authorizing statute: A.R.S. §§ 15-203 (A) (1) and 15-203 (A) (14)

Implementing statute: Not applicable

3. The effective date of the rules and the agency's reason it selected the effective date:

February 25, 2008

4. **A list of all notices published in the *Register* as specified in R1-1-409(A) that pertains to the record of the exempt rulemaking:**

N/A

5. **The agency's contact person who can answer questions about the rulemaking:**

Name: Dr. Karol Schmidt, Executive Director, State Board of Education

Address: 1700 W. Washington, Suite 300, Phoenix, AZ 85007

Telephone: (602) 542-5057

Fax: (602) 542-3046

E-mail: [inbox@azsbe.az.gov](mailto:inbox@azsbe.az.gov)

6. **An agency's justification and reason why a rule should be made, amended, repealed, or renumbered to include an explanation about the rulemaking:**

The rule was passed by the Board at their February 25, 2008 meeting. Although approved by the Board, the rulemaking was not filed with the Secretary of State's Office at the time of approval.

Beginning with the graduating class of 2013 the rules would require all schools to complete for every student in grades 9 – 12 an Education and Career Action Plan ("ECAP"). The ECAP should allow students to enter, track and update information regarding academic, career, postsecondary education and extracurricular goals.

7. **A reference to any study relevant to the rule that the agency reviewed and either relied on or did not rely on in its evaluation of or justification for the**

**rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**

N/A

8. **A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:**

N/A

9. **The summary of the economic, small business and consumer impact, if applicable:**

The rules are not expected to have significant, if any, economic impact on small businesses.

10. **A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):**

N/A

11. **A summary of the comments made regarding the rule and the agency response to them:**

Pursuant to the Board's rulemaking procedures, a public hearing was held on January 25, 2008. All comments received, both written and during the public hearing, were supportive of the rules. General themes include:

- Student involvement in the completion of ECAPs will help them complete the work that is necessary to move on to college or the workforce.

- ECAPs can serve as a valuable means of communication between students, parents, teachers, counselors, higher education institutions and the business community.
- It is important that ECAPs be developed and implemented in a way that ensures portability between schools and districts.
- An electronic or online application would be ideal to assist school personnel, students and parents with ECAPs.
- Resources are available within the education community to assist schools with the implementation of the ECAP requirement. These resources include training, developed models for written and electronic ECAPs and technical assistance.
- Research supports the implementation of these types of plans.

**12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:**

N/A

**13. Incorporations by reference and their location in the rules:**

N/A

**14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:**

N/A

**15. The full text of the rule follows:**

**TITLE 7. EDUCATION**

**CHAPTER 2. STATE BOARD OF EDUCATION**

**ARTICLE 3. CURRICULUM REQUIREMENTS AND SPECIAL PROGRAMS**

**Section**

R7-2-302.05. Arizona Education and Career Action Plan for Students in Grades 9-12

~~R7-2-302.05~~; R7-2-302.06. Definitions

~~R7-2-302.06~~; R7-2-302.07. AIMS, Additional Credit; Graduation Class of 2010

~~R7-2-302.07~~; R7-2-302.08. AIMS, Additional Credit; Graduation Class of 2011

~~R7-2-302.08~~; R7-2-302.09. AIMS, Additional Credit; Graduation Class of 2012

~~R7-2-302.09~~; R7-2-302.10. AIMS, Additional Credit; Beginning with the Graduation Class of 2013

### ARTICLE 3. CURRICULUM REQUIREMENTS AND SPECIAL PROGRAMS

#### R7-2-302.05. Definitions Arizona Education and Career Action Plan for Students in Grades 9-12

A. Effective for the graduation class of 2013, schools shall complete for every student in grades 9-12 an Arizona Education and Career Action Plan ("ECAP") prior to graduation. Schools shall develop an Education and Career Action Plan in consultation with the student, the student's parent or guardian and the appropriate school personnel as designated by the school principal or chief administrative officer. Schools shall monitor, review and update each Education and Career Action Plan at least annually. Completion of an Education and Career Action Plan shall be verified by appropriate school personnel.

B. An Arizona Education and Career Action Plan shall at a minimum allow students to enter, track and update the following information:

1. Academic Goals that include identifying and planning the coursework necessary to achieve the high school graduation requirements and pursue postsecondary education and career options; analyzing assessment results to determine progress and identify needs for intervention and advisement; and documenting academic achievement;
2. Career Goals that include identifying career plans, options, interests and skills; exploring entry level opportunities; and evaluating educational requirements;

3. Postsecondary Education Goals that include identifying progress toward meeting admission requirements, completing application forms and creating financial assistance plans; and
4. Extracurricular Activity Goals that include documenting participation in clubs, organizations, athletics, fine arts, community service, recreational activities, volunteer activities, work-related activities, leadership opportunities, and other activities.

**R7-2-302.05. R7-2-302.06. Definitions**

No change

1. No change
2. No change
3. No change
4. No change

**R7-2-302.06. R7-2-302.07. AIMS, Additional Credit; Graduation Class of 2010**

A. No change

B. No change

C. No change

1. No change
2. No change
3. No change

D. No change

1. No change
2. No change

3. No change

4. No change

5. No change

6. No change

**E.** No change

1. No change

a. No change

i. No change

ii. No change

iii. No change

iv. No change

v. No change

vi. No change

b. No change

i. No change

ii. No change

iii. No change

iv. No change

c. No change

i. No change

ii. No change

iii. No change

iv. No change

- d. No change
- e. No change
- f. No change
- 2. No change
- 3. No change
- F.** No change
- G.** No change

**~~R7-2-302.07.~~ R7-2-302.08. AIMS, Additional Credit; Graduation Class of 2011**

- A.** No change
- B.** No change
- C.** No change
  - 1. No change
  - 2. No change
  - 3. No change
- D.** No change
  - 1. No change
  - 2. No change
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  - 4. No change
  - 5. No change
  - 6. No change
- E.** No change
  - 1. No change

a. No change

i. No change

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iv. No change

v. No change

vi. No change

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c. No change

i. No change

ii. No change

iii. No change

iv. No change

d. No change

e. No change

f. No change

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3. No change

**F.** No change

G. No change

~~R7-2-302.08.~~ R7-2-302.09. AIMS, Additional Credit; Graduation Class of 2012

A. No change

B. No change

C. No change

1. No change

2. No change

3. No change

D. No change

1. No change

2. No change

3. No change

4. No change

5. No change

6. No change

E. No change

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i. No change

ii. No change

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(3) No change

(4) No change

iii. No change

iv. No change

v. No change

b. No change

i. No change

ii. No change

iii. No change

iv. No change

c. No change

i. No change

ii. No change

iii. No change

iv. No change

d. No change

e. No change

f. No change

2. No change

3. No change

F. No change

G. No change

**~~R7-2-302.09.~~ R7-2-302.10. AIMS, Additional Credit; Beginning with the Graduation**

**Class of 2013**

A. No change

B. No change

C. No change

1. No change

2. No change

3. No change

D. No change

1. No change

2. No change

3. No change

4. No change

5. No change

6. No change

E. No change

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ii. No change

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(3) No change

(4) No change

iii. No change

(1) No change

(2) No change

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(5) No change

iv. No change

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b. No change

i. No change

ii. No change

iii. No change

iv. No change

c. No change

i. No change

ii. No change

iii. No change

iv. No change

d. No change

e. No change

f. No change

2. No change

3. No change

**F.** No change

**G. No change**